

CENTRAL WISCONSIN CHRISTIAN

ACCEPTABLE USE OF TECHNOLOGY



PURPOSE

At Central Wisconsin Christian School we believe that all our education comes under the guidelines of redeeming the world. We also agree that technology can help facilitate learning by students and staff. The purpose of this policy is to ensure that those who use technology, will do so in accordance with the mission statement established for this school.

Use of technology at Central Wisconsin Christian is a privilege extended to students, faculty and staff for educational purposes. Each user of technology, and the parents of CWC students shall read the following code of ethics and sign the Acceptable Use Policy form that follows to access and use the technology provided by CWC.

PRIVILEGES OF USERS

Technology at CWC is available for use by students, faculty, and staff. Users have the privilege to use all authorized hardware and software to enhance educational learning and to access outside information that also enhances their educational knowledge. Students who use personal communication devices and computers are also subject to the following privileges and responsibilities..

RESPONSIBILITIES

Users are responsible for using the equipment and services for the purpose of enhancing their education (improve learning or teaching) at CWC. The uses of such equipment and services should be consistent with the mission and goals of CWC.

Users are responsible for properly using technology for which they have been trained to use and refrain from using equipment and technology for which they have not received any training.

Users are responsible for all material received via the Internet and accept responsibility for keeping out all pornographic material, drug or alcohol related materials, sites of groups not adhering to a Christian philosophy, inappropriate text files, files dangerous to the schools network, equipment or software (students are to prevent the intentional installation of computer viruses on school equipment), or any material that does not conform to the mission statement and goals of CWC.

Users are responsible to transmit only information that presents and reflects the standards and mission statement of CWC.

Users are responsible for using stewardship when printing out information, keeping in mind the cost of paper, printer toner and wear on printers.

Users are responsible for maintaining the morality any communication via computers/smart phones, reporting to a staff member any violations of privacy. Threatening messages/inappropriate language will not be tolerated and may result in disciplinary action to be mentioned.

Users are responsible for using the computers for personal email only when the computers are not being used for educational purposes

Users are responsible to download information onto their own storage devices only, and not to any CWC computer hard drive or network system. Users are to be aware of copyrighted material and follow copyright laws when downloading information, or copying information from the Internet or other sources. Users are prohibited from any actions that prove academic dishonesty such as cheating or plagiarism.

Users are responsible for respecting the privacy of others by not trying to learn other people's passwords, accessing, reading or changing files belonging to another user without written permission.

Users are prohibited from using the technology of the school for personal or private business, for advertisement or making financial commitments on the Internet.

Users are prohibited from the malicious use of technology to disrupt the use of technology by others, to harass or discriminate against others, and to enter unauthorized computer systems.

Users are prohibited from using chat rooms for any reasons.

Users are prohibited from bringing/installing software from home onto CWC computers' hard drives, to prevent the spread of a computer virus in the system.

DISCIPLINARY ACTIONS

Users violating any of the Responsibilities stated above will face disciplinary actions.

Users will be required to make full financial restitution for any unauthorized expenses incurred or any damages caused. (This refers to all unauthorized expenditures and violation of copyright laws etc.)

The consequences of misuse of technology resources at CWC include but are not limited to:

- Restricted use of technological resources
 - 1st incident: 1 week warning (including parental notification)
 - 2nd incident: rest of school year (including parental notification)
- Suspension from school
- Appropriate legal action

Users violating any of these privileges and responsibilities may face additional appropriate disciplinary action following the guidelines of the Educational Committee. Misuse by the student of technology resources at CWC will be reported to the student's parents. The consequences of the misuse will be determined by the technology coordinator and the administrator, subject to review by the Educational Committee.

A signed policy by each student (grades 6-12) and a parent/guardian must be put on file each year prior to the student's use of technology.

STUDENT/PARENT COMMITMENT PLEDGE (2011.2012)

We have read the participation rules, understand them, agree to abide by these rules, and support the enforcement of the CWC Acceptable Use of Technology Policy. I further certify that if I have not understood any of the information contained in this document I have sought and received an explanation of the information prior to signing this statement.



_____ Date

_____ Student's Signature

_____ Parent's Signature